

# Horton St Michael's First School

## Lettings Policy

1. The school will provide free lettings for all extra-curricular activities and for all Friends of Horton St Michael's activities.
2. The school will accept lettings from community groups and activities with permission from the Governors.
3. Appeals on refusals can be made to the Governing Body.
4. Each request for letting and its subsequent rate will be considered on an individual basis in consultation with the Finance Committee.
5. The letting rate and duration for regular user groups will be determined by the Finance Committee.

Agreed by staff: February 2017

Agreed by Governors: February 2017

To be reviewed: February 2020